



Newsletter

Volume 20
Number 28

June, 2010
Keith Stiles, Editor

President's Corner

June, 2010

Dear Colleagues,

I hope you are enjoying the summer so far, catching up on tasks that you weren't able to get to during the academic year, and possibly taking some well-deserved time off for vacation.

I enjoyed seeing many of you at our annual conference in March in Kitty Hawk. Though most of us had a long drive to get there, over 80 registered attendees enjoyed another excellent NCAIR conference. I would like to congratulate Dave Allen of Fayetteville State University for being selected as our NCAIR 2010 Best Paper Award winner!

If you missed the conference but would like to renew your membership, a membership form with instructions for submission is available at <http://www.ncair.net>.

After taking a year off in 2009, which was a tight travel budget year for many, we have decided we will hold an NCAIR Summer Drive-in this year. Details for the 2010 NCAIR Summer Drive-in are included in this newsletter. This is a **free** workshop day for all NCAIR members, so I encourage you to come enjoy a day with your NCAIR colleagues while honing your skills. More details and registration information are included in this newsletter as well as on our website: <http://www.ncair.net>. If you did not attend the annual conference, or if you have not renewed your NCAIR membership, the Summer Drive-In will only cost you the NCAIR annual membership fee of \$25.00.

Finally, mark your calendars for the 2011 conference! We made a brief announcement at the NCAIR conference business meeting, but dates are now set. Our next annual conference will be held: April 4-6, 2011 at the Broyhill Inn and Conference Center in Boone, NC. If you would like to go ahead and register for the conference, so you can pay for registration with this year's budget, we will include a registration form with this newsletter and it will also be posted to the NCAIR website.

Sincerely,

Heather Langdon
NCAIR President

2010 Summer Drive-In Conference

Friday, July 30, 2010

10:00 a.m. – 3:00 p.m.

SAS® Institute Campus, Cary, NC

Our last Summer Drive-In, held on the campus of the SAS Institute in Cary, NC was very well attended and there were many positive comments about the workshops (and the food!), so we decided to approach SAS once again about hosting NCAIR. They graciously agreed, so we'll head to Cary once again this summer. Here are details:

Morning workshops: 10:00 a.m. – noon

Morning Option 1: Accessing Oracle and Microsoft Excel Data Using SAS®

Learn how to use the SAS/ACCESS engines to connect to your Oracle data (such as Banner) as well as Microsoft Access. We'll use the LIBNAME statement to connect directly to the underlying data and read the data with a DATA step and SAS procedures.

Morning Option 2: Using Microsoft Excel® Pivot Tables to Turn Institutional Data into Institutional Knowledge

This workshop will provide insight into using the pivot table feature in Microsoft Excel® to quickly analyze and consolidate large amounts of data from your institutional data sources into informative reports. The workshop will also provide tips on how to track and analyze trends with your institutional data. The workshop will provide hands-on training with Microsoft Excel® using a provided sample data set. Presented by Scott Jenkins, NC A&T State University.

Lunch held on SAS campus

Afternoon workshops: 1:00 p.m. – 3:00 p.m.

Afternoon Option 1: Using PROC SQL to Explore Your Data Using SAS®

This workshop demonstrates how to use PROC SQL and other Base SAS procedures (FREQ, MEANS) to explore and manipulate your returning freshmen data. We incorporate the NSSE survey and formats.

Afternoon Option 2: DIY Dashboards in Excel: An Introductory Workshop

At the 2010 NCAIR Conference, we took a brief look at Do-It-Yourself Dashboards in Microsoft Excel. Now it's time to get our hands dirty! After a brief review the DIY Dashboard basics, we'll dive into some hands-on exercises and familiarize ourselves with the various skills needed to create dashboards in Excel. By the end of the workshop, all participants will have had the opportunity to develop their very own personalized dashboards. Everyone is encouraged to bring their own data sets (with care of confidentiality issues, of course) to work with in the computer lab. Presented by Ryan Sparrow, Duke University.

See next page for Registration Information

NCAIR 2010 REGISTRATION FORM
2010 NCAIR SUMMER DRIVE-IN - July 30, 2010
SAS Institute Campus, Cary, NC

***Note:** If you would like a Word Doc version of this form to complete and email back as an attachment, contact Heather Langdon or Laverne Macon (see below)*

Name:	Badge Name:
Title:	Institution:
Address:	City, State, Zip
Telephone:	Email:

Registration Fees	COST
2010 NCAIR Member	\$0
Non NCAIR Member (Includes 2010 membership)	\$25
Total Due	

Please indicate the workshop you plan to attend
(Choose one for morning **and** one for afternoon):

Workshop Choices:	Attend (Y or N)
Morning: Accessing Oracle and Microsoft Excel Data Using SAS®	
Morning: Using Microsoft Excel® Pivot Tables to Turn Institutional Data into Institutional Knowledge	
Afternoon: Using PROC SQL to Explore Your Data Using SAS®	
Afternoon: Excel Dashboards	

Please note that you can mix and match workshops (SAS workshops are not continuous from morning to afternoon).

\$25 Checks are payable to NCAIR (Tax ID 561-56-2055).

You only need to pay if you have not renewed your membership for 2010. March 2010 conference attendees have their membership renewed through conference registration.

Send Drive-In registration to:

Mail: Laverne Macon, Livingstone College, Salisbury, NC 28144.

Or Email as attachment to: Imacon@livingstone.edu

If you have any questions, or would like this form as a Word document to complete and email back, please contact Laverne Macon, Treasurer, at Imacon@livingstone.edu or Heather Langdon, President, langdonhh@appstate.edu (828-262-2093).

From the Program Chair

Carol Carrere

NCAIR 2011

The next NCAIR Annual Conference will be held April 4-6, 2011 at the Broyhill Inn & Conference Center in Boone, NC. Our conference continues to be very low-cost, with registration of only \$125, which includes several meals. The hotel rooms are only \$69.00/per night! Please keep our conference in mind as you plan your travel budgeting for next year.

In light of our continuing difficult economic times, the executive committee would like to invite you to go ahead and pay for your NCAIR 2011 conference registration, so you may use this year's budget to cover this portion of your cost. We will take registration any time from now until the conference. Checks should be made payable to NCAIR. Please also fill out the preliminary conference registration form that is included in this newsletter.

Send your conference registration and fee to our NCAIR Treasurer:

Laverne Macon
Livingstone College
701 West Monroe Street
Salisbury, NC 28144

You may also go ahead and book your rooms at the Broyhill Inn and Conference Center. The phone number is: 800-951-6048 or 828-262-2204. Be sure to indicate you are with the NCAIR Conference, so you will receive the conference rate.

For more information about the Broyhill Inn and Conference Center, you may also visit their website: <http://www.broyhillinn.com/>

Carol Carrere
NCAIR 2011 Program Chair

NCAIR 2011 REGISTRATION FORM
2011 NCAIR CONFERENCE – April 4-6, 2011
Broyhill Inn and Conference Center, Boone, NC

Name:	Badge Name:
Title:	Institution:
Address:	City, State, Zip
Telephone:	Email:
Vegetarian? Yes or No	

Is this your first conference (Y or N)?	
Year of the first NCAIR conference you attended	
I would be willing to serve as a facilitator.	Y or N

Checks are payable to **NCAIR** (Tax ID 561-56-2055). Send conference registration form and fee to:
 Laverne Macon, Livingstone College, Salisbury, NC 28144.

If you have any questions, please contact Laverne Macon, Treasurer, at Imacon@livingstone.edu or
 Carol Carrere, Program Chair, CCarrere@moc.edu.

NCAIR Refund Policy:

If refund is requested Thirty days (30) days prior to 1st day of Conference, refunded amount is registration fee minus membership fee.

If refund is requested 14 -29 days prior to 1st day of Conference, refunded amount is ½ half of registration fee.

If refund is requested less than 14 days prior to 1st day of Conference, no money will be refunded.

Extraordinary circumstances outside of the above parameters will be reviewed by the Executive Board.